



THE ASIATIC SOCIETY



Founded in 1784

(An Institution of National Importance declared by an Act of Parliament)

and

(An Autonomous Organization under Ministry of Culture, Government of India)

1, Park Street, Kolkata- 700016

Phone : 2229-0779, 2249-7250, 2229-7251, Fax: 033-2252-0600

Website: www.asiaticsocietykolkata.org

Ref No: 42

Dated: 30.05.2020

NOTIFICATION

In partial modification of Society's Notification No 41 dated 29.05.2020, it has been decided that the office of the Asiatic Society, Kolkata shall be functional w.e.f. 1st June, 2020 with officers at the level of Deputy Secretary [i.e. Pay Matrix Level 12] and above to the extent of 100% strength. Remaining officers and staff members of the Society are required to attend office on every alternate day for which day wise Roster **upto 12th June, 2020** shall be prepared by the Sectional Heads/ Section Officers in consultation with Librarian/ Controller of Finance / Administrative Officer of the Society. **Employees who are unable to attend office during this period due to health condition [having flue like symptoms], location of residence in the Containment Zone or non availability of transport should intimate the office immediately with proper reason.**

Other particulars of the said Notification will remain unchanged.

30-05-2020

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S B Chakrabarti
General Secretary

Distribution through Web Notification /WhatsApp:

1. Librarian
2. Controller of Finance
3. Administrative Officer
4. All Sectional Heads with a request that the content of the Notification may be brought to the notice of all staff members working in their section
5. Website of the Society